

THRIVE Youth Worker Handbook

Annex A. CV Template

This annex provides a one-page, beginner-friendly CV template that works well for first-time job seekers or young people with limited formal work experience.

Section	What to include
Personal details	Full name, phone number, professional email, city/town
Profile	2 to 3 lines on motivation, strengths and job interest
Education	School / course / training / relevant learning
Experience	Paid work, volunteering, family support tasks, practical activities
Skills	Digital skills, communication, teamwork, languages, practical skills
References	Optional: available on request

Suggested fill-in CV layout

Full name: _____

Phone number: _____

Professional email: _____

City / town: _____

Profile: _____

Education: _____

Experience: _____

Skills: _____

References (optional): _____

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